



Prospective Tenant Application Process

- 1) Apply online at www.silver-nm.com – Application fee is \$35.00 for online/\$45.00 for paper applications.
- 2) Provide Thompson Realty with your Proof of Income. This could be your offer letter from the hospital that states hours, wages, and any other additional income you are receiving.
- 3) Sign the attached form so we can follow up with your previous rental history. Turn this in with your Proof of Income.
 - Notify your previous landlords listed on your application to expect a phone call from Thompson Realty. This will speed the approval process up.
- 4) If you have a pet – you must provide current vaccine records when you turn in your application. (Pets are limited to specific properties)
- 5) We require a copy of your photo ID. You may take a picture of it and text it to our office number 575-538-0021.

We prefer receiving documents that are scanned and not a photocopy. You can send information to rentals@silver-nm.com or fax to 888-529-6613. Our office hours are Monday – Friday from 9am-5pm, you can stop by our office to drop copies off or if its after hours you can use the drop slot, we have to the right of our main office door.

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